



Dear Parent,

We want to inform you the steps that Joycare **Pediatric Day Health Center is taking to protect the children in our care and our staff. Joycare is a state regulated PPECC (Prescribed Pediatric Extended Care Center).** **Therefore, as always, we follow the state guidelines** to ensure the utmost safety of our enrolled patients, families, staff, and all of those who enter our building.

Regarding COVID-19, the state has issued an 11-page safety checklist for PPECCs. We were closed from March 16th through March 20<sup>th</sup> of this year in order to comply with the state guidelines, as well as our strict infectious disease policies. In addition to screening questions, we have enforced the following building entry protocol.

**Building Entry Measures:**

- a. Every individual is required to wash their hands or use a hand sanitizer.
- b. We are checking everyone's temperature and only those with absolute need will enter the facility.
- c. Our staff is retrieving the children from parents/caregivers outside the front door to minimize exposure.
- d. We are offering video tours to protect the children currently enrolled. If a family insists on coming in for a tour, then they must come after hours by appointment.
- e. While we were closed, we underwent deep cleaning and sanitization of the facility.
- f. Routine social visits are discouraged.
- g. Children are separated into small groups with assigned staff members. Each group is assigned to a separate space.
- h. All staff must wear masks while working in the building and gloves when appropriate.
- i. We have increased our infection control measures. There is a strict schedule for disinfecting surfaces and toys (every 2 hours).

**As of today, we have not had cases of COVID-19 at our facility.** We only utilize **hospital grade sanitizers** and we are well-stocked on medical and cleaning supplies. During their visits, individuals will be reminded to wash their hands several times and practice social distancing (i.e. shaking hands, touching, or hugging is discouraged).

Please rest assured that Joycare is ready to meet the state guidelines and we will do above and beyond what is necessary to protect our medically complex patient population and the families we serve.

Sincerely,

Cottichia Burke  
Administrator and Founder

Joycare Pediatric Day Health Center